



Date: 27/03/2025

Dear Parent/Carers and Students

We would like to say a huge 'good luck' to our Year 11 students. The past two years have been unique and busy, and they have coped incredibly well to put themselves in the best position possible for the upcoming summer exams. Before study leave, I would like to outline some of the key dates and information for the next few months.

YEAR 11 LAST DAY OF SCHOOL - TUESDAY 6 MAY 2025

On 6 May the school day will begin and end at the usual time. We know that an important part of the last day of school is shirt signing, but we are expecting them in full school uniform throughout the day so we would suggest they bring a spare shirt for signing if they wish to do this. We will meet at 1.30pm in the Main Hall for refreshments and shirt signing (the additional shirt they are carrying should be signed - not the one they are wearing), followed by an assembly starting at 2.15pm to celebrate and say farewell. We will be making our expectations for the day clear in advance, so would be very grateful for your support in making sure that everyone comes into school in the right frame of mind and without any items or materials that we would not want to see.

GCSE EXAMS - 08 MAY - 25 JUNE 2025

Year 11 have already received their personalised exam timetables which show exactly when their exams are during this period along with the exam venue and seating details. Please can you ensure that they check their timetable carefully, especially taking note of whether exams are in the morning (09:00 AM) or afternoon (13:00 PM).

An exam day is split into two sessions - morning and afternoon. Where a candidate is taking two exams in a session within the same day and the total combined time is 3 hours or less, the exams will be taken consecutively within the timetabled session. Where a candidate is taking three exams scheduled on the same day and the total exam time for the day is 5.5 hours or less; and also 3 hours or less within the timetabled session with a clash between two exams we will move one exam to the mid-day session i.e. between 11 to 11:15AM. Our exams officer Mrs Tripathy will ensure that all exam clashes are managed well. However, if you have any concerns about the exam clashes then please email Mrs Tripathy rtripathy@ahs.bucks.sch.uk anytime before the exams start.

Although the final GCSE exams are scheduled to finish on 24 June, all students should be available to attend school on 25 June due to the exam boards allocating this as a contingency day.

If students wish to study in school when they have no exam, there will be study rooms provided for them, listed on the exams notice board, but they must sign in and out by reception upon entering and leaving school so we know they are on-site.

When students come in for an exam they must be in full uniform, with the exception of their blazers, and they need to arrive in good time (at least 20 minutes before the exam begins). Please note that jackets, blazers, phones and watches will not be permitted into the exam venues; we recommend students leave valuables at home. Only school jumpers may be worn, no hoodies or PE jumpers. Students must leave their bags outside the exam venue with their phones, ideally placed in their locker, and either put on silent mode or turned off completely. They are allowed to take only a see-through pencil case and a clear water bottle into the exam. They must not forget to bring a calculator, and other stationery items such as rulers, protractors, etc if these are needed in certain exams.

If a student is going to be late for an exam, due to traffic for example, or is ill on the day of an exam, they or you should phone school reception to let the school know as soon as possible. We advise that students keep a buffer of 15-30 minutes for delays that may be anticipated due to traffic jams or planned road works, etc. If a student reaches school within one hour of the exam start time due to any unavoidable reasons such as traffic jam or bus delay, they will be allowed to sit the exam either in the same exam venue as scheduled for them or in a different room as appropriate. However, if a student is more than an hour late, the Exams Officer will have to contact the Awarding Body who will decide whether the candidate can sit the exam or not depending upon the given reason for their lateness. Any candidate who is more than an hour late for any exam because they woke up late or forgot their exam timetable, will not be allowed to sit the exam. All cases of lateness will be reported to the exam board.

If a student is absent for an exam, we expect their parents/carers to notify our Exams Officer, Mrs Tripathy, about the reason as soon as possible. If this happens, we will discuss whether your daughter will sit the remaining papers for that subject. We recommend you visit the [Exams page](#) of the website for further information about exams process and procedures, paying particular attention to the [AHS Candidate Exam Handbook](#).

SIXTH FORM INDUCTION DAY - FRIDAY 4 JULY 2025

We are looking forward to welcoming our Year 11 students into our Sixth Form and, assuming they meet the entry requirements, there is a guaranteed place here at AHS.

To help them make that transition, we would like to invite students to an in-person Sixth Form Induction Day on Friday 4th July, which is for all students who will begin Year 12 in September. This is designed to provide a welcoming and enjoyable first experience of Sixth Form life. There will be a chance to meet fellow students, including those joining us from other schools, along with some of the staff who will be working with them next year. Plans for the day are being finalised and further details will be sent out in May.

This day can also be used to return any library books or remaining school textbooks including revision guides that students still have, although we hope that students will remember to return the appropriate books after each exam.

The Sixth Form team are very much looking forward to working with the new Year 12 when the 2025-2026 academic year begins for them on Thursday 4 September 2025.

Students made their A Level choices in December and have had a chance to discuss these and make amendments if necessary. These have now been incorporated into blocks for next year's timetable. Any further amendments will now be administered on results day when students will have a Google Form to confirm or request a change to their subjects.

YEAR 11 PROM - WEDNESDAY 25 JUNE

This year the prom will be hosted by the AHSA at Aylesbury Rugby Club. Ticket prices are still being finalised. Please note that only students in Year 11 from Aylesbury High School and Aylesbury Grammar School will be allowed to attend this event. Further details will be sent out shortly.

GCSE EXAMINATION RESULTS - THURSDAY 21 AUGUST

We will be uploading examination results to EduLink for students to view on results day. Before going on study leave, students will need to ensure that they are able to access their EduLink account.

On Thursday 21 August, students will be able to view their exam results on EduLink from 9:00am. The information available on EduLink will only show the final grade they have received for each subject and not a breakdown of points (the UMS score). If they want to see their UMS scores, students will need to come into school on results day between 9.15am and 10.30am, or provide a stamped addressed envelope for us to send the results to them if they are unable to collect them on the day. (Envelopes will be organised prior to students going on study leave).

Whilst we have tested our system, there is always a chance that a problem with the technology could create an issue in the morning. Therefore, if a student has not received their results by 9:30am, they will either need to come into school to collect them or wait for their stamped addressed envelope to arrive.

It is possible for a third party to collect a student's result but they MUST have a consent letter, signed by the student giving permission, and they will be asked for photo ID if they are not a person that is known to us. An email or text message from the student will not be accepted as we must have a signature of the student. Please be aware that we cannot give out grades over the phone or via email.

Year 11 will receive a Google Form, in addition to the email containing examination results, so that they can confirm their options for Year 12. It is essential that they complete and submit this form by noon on

results day, 21 August, even if they are not continuing at AHS. After 12 noon, we start filling spaces for external applicants and so places in classes may no longer be available. Support will be available in school on Results Day for students wishing to discuss their options.

INFORMATION ABOUT CASHLESS CATERING ACCOUNTS

If a student is not returning to Sixth Form at AHS, please request a refund on any cashless catering account credit balance by emailing finance@ahs.bucks.sch.uk with your bank account details, you will need to do this after the last exam and before 1 July 2025. Alternatively, the balance could be transferred to a sibling's account who attends the school or you may like to leave the balance with the school and we will use it to enable students whose families are facing financial hardship to go on trips and other activities.

It is important that over the next weeks, students plan a balance of targeted revision and down time to relax, after what has again been a very busy term. Students should make use of the resources and advice teachers have given them to aid their revision. I have been very impressed with the way Year 11 have continued to prepare for the forthcoming exams, and I am confident that our students will, as ever, be rewarded for their hard work and determination.

Kind Regards

Mr Stanley

Head of Year 11