



<b>Health and Safety Policy Statement</b>			
<b>Version No.</b>	<b>001</b>	<b>Reference No.</b>	<b>1.3</b>

Status	Statutory	Date created	January 2012
Any other statutory names for this policy (where applicable)		Date last reviewed	Approved Autumn 2023
Responsibility for this policy (job title)	Chief financial & Operations Officer	Frequency of review	Annually
Governors' Committee with responsibility for its review	Resources Committee	To be put on the school website? (Yes/No)	Yes
Approval : Resources			

### **General Policy Statement**

In this document 'The School' refers to **Aylesbury High School** and any subsidiaries or affiliated businesses.

The Governors and the School's management consider the Health and Safety of its employees, visitors and students to be of paramount importance, and as such General Health and Safety is a priority that will be actively promoted in all of the School's activities. The Board of Governors and Headmistress have overall responsibility for maintaining the highest standards of health, safety, and welfare at the School, The Chief Financial and Operations Officer (CFOO) has overall responsibility for day to day Health and Safety in the School.

Responsibility for implementation of the policy is devolved throughout the management structure (see section 2.1). Heads of Department accept responsibility for people and areas under their control and will integrate health and safety into everyday activities. They are committed to ensuring the competence of all employees through selection, instruction, training, and supervision.

All employees are responsible for their own health and safety and that of others who may be affected by their acts or omissions. They must recognise their legal obligation to co-operate with the School in complying with this policy. We alert them to the importance of this policy and maintain appropriate systems of communication and consultation, encouraging feedback on efficiency of our health and safety measures.

The overall objective of the School is to reduce, as far as is reasonably practicable, the risk to the health and safety of its employees, the general public and the occupants of any building in which it is carrying out works.

The School regards this as a mutual objective for both School and employees.

In achieving this objective, the School will:

- a) Comply fully with all the requirements of the relevant legislation, in particular, The Health and Safety at Work Etc. Act 1974;
- b) Act positively, where it can, to prevent injury, ill health, damage and loss arising from its operations;
- c) Provide such advice, information and training to its employees on health and safety as is necessary to ensure health at work;
- d) To conduct an assessment of the risks to the health and safety to which Aylesbury High School employees are exposed whilst they are at work;
- e) To conduct an assessment of the risks to the health and safety of other persons arising out of the actions undertaken by Aylesbury High School, all risks identified will be reviewed on a regular basis;
- f) Draw up safe working procedures where applicable;
- g) Provide employees with and enforce the use of protective clothing and other safety equipment necessary for use in the course of their duties and ensure that they are trained in their proper selection and use;
- h) Encourage employees' participation in the establishment of, and compliance with, safe working procedures;
- l) Supply products that are manufactured, packaged, transported, used and disposed of in a safe manner. Provide employees, customers and others that handle our products with the required health and safety information.

To ensure our effectiveness, we will monitor our performance and review this statement, the school structure, and the safety arrangements currently in place at least annually.

Marieke Forster  
Headmistress

01 May 2023

<b>Document Control Record</b>			
<b><u>Date of Issue</u></b>	<b><u>Version Number</u></b>	<b><u>Reason for Re-issue</u></b>	<b><u>Person Amending</u></b>
01/04/23	001	First Draft	PSM